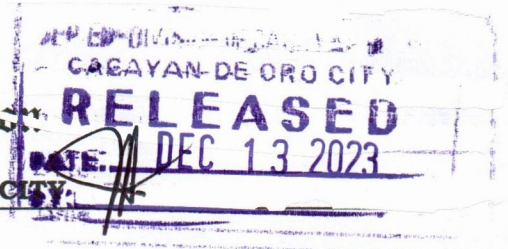




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

11 December 2023

DIVISION MEMORANDUM

No. CS4 s.2023

DELIVERY AND DISTRIBUTION OF LEARNING MATERIALS AND SUPPLIES TO
RECIPIENT SCHOOLS

TO:

Assistant Schools Division Superintendent
Chief, SGOD and CTD
CTD and SGOD Personnel
Public Elementary and Secondary School Heads
This Division

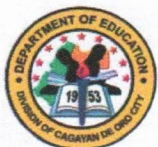
1. Pursuant to Regional Memorandum No. 0666, s. 2023 on the Distribution and Delivery of Learning Materials and Supplies Stored from Regional Warehouse to the Recipient Schools, this office disseminates the schedule of pull-out, delivery, and distribution of the learning materials and supplies to recipient schools.
2. The distribution and acceptance of the learning materials and supplies shall be on "As-Is-Where-Is" basis whereby the school will receive the items in its actual condition and follow the standard inspection and acceptance procedures as set forth in DepEd Order No. 041, s. 2021.
3. To ensure the orderly delivery and distribution activity, the schools are expected to assign personnel who will receive the materials. School authorized personnel must coordinate with the Division Supply Officer for proper coordination on the day of delivery.
4. Immediate compliance and wide dissemination of this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
To be indicated in the Perpetual Index
under the following subjects:

LEARNING MATERIALS MATERIALS AND SUPPLY

RAL-/DM- delivery and distribution of learning materials and supplies to recipient schools
December 11, 2023



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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

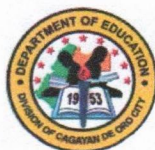
Attachment 1. Schedule of Delivery and Distribution of Learning Materials and Supplies

1.1 Pull out from Regional Warehouse

Concern Personnel	School	Delivery Date
Rochelle A. Luzano, EPS-LRMS Ignacio A. Gabule Jr., OIC Supply Gleven Chitto B. Manuag, ADAS II, Supply Office Derrold Marl S. Aves, Chairman Inspection Committee James Roberto I. Sijo, ITO, Member Inspection Committee Edwin Carl N. Canios, AO II, Member Inspection Committee Joel D. Potane, Member Inspection Committee (Science) Jayson B. Rabanes, Driver	East City Central School	December 15, 2023

1.2 Delivery of Learning Materials and Supplies

District	Delivery Date
East 1, East 2, Central, South	December 18-19, 2023
North 1, North 2, West 1, West 2	December 19-20, 2023
Southwest 1 and Southwest 2	December 21-22, 2023



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Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO

December 8, 2023

REGIONAL MEMORANDUM

No. _____, s. 2023

**DISTRIBUTION AND DELIVERY OF LEARNING MATERIALS AND SUPPLIES
STORED FROM THE REGIONAL WAREHOUSE
TO THE RECIPIENT SCHOOLS**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **Regional Memorandum No. 0666, s. 2023** dated November 6, 2023, on the **Distribution and Delivery of Learning Materials and Supplies Stored from the Regional Warehouse to the Recipient Schools**, this Office disseminates the schedule of the pull-out activities for the learning materials and supplies from the regional warehouse per Schools Division Office (SDO):

No.	Schools Division Office	Preferred Pull-out Date
1.	Misamis Oriental	December 11, 2023
2.	Valencia City	December 11, 2023
3.	Iligan City	December 12, 2023
4.	Lanao del Norte	December 12, 2023
5.	Gingoog City	December 13, 2023
6.	Malaybalay City	December 14, 2023
7.	Tangub City	December 14, 2023
8.	Ozamiz City	December 15, 2023
9.	Cagayan de Oro City	December 15, 2023
10.	Oroquieta City	December 19, 2023
11.	Misamis Occidental	December 19, 2023
12.	Bukidnon	December 20, 2023
13.	Camiguin	December 20, 2023
14.	El Salvador City	December 20, 2023

2. The distribution and acceptance of the learning materials shall be on "As-Is-Where-Is" basis whereby the district/school will receive the items in its actual condition and follow the standard inspection and acceptance procedures as set forth in DepEd Order No. 041, s. 2021 dated September 29, 2021.



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
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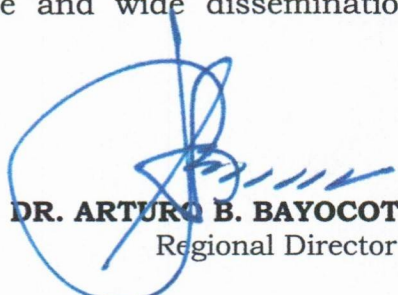
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Effectivity: 04/03/23 Page: 1 of 2



3. To ensure an orderly pull-out activity, the SDOs shall provide their own personnel, tools, and vehicles to transport the materials from the warehouse to the recipient schools. The incurred expenses shall be charged to the divisions' local funds, subject to the usual budgeting, accounting, and auditing rules and regulations.

4. The pull-out schedule shall be properly observed, and the SDOs' authorized representative must coordinate with the **Regional Office Supply Officer Shelly B. Lim** at 0906-372-9664 prior to the set date.

5. This Office directs the immediate and wide dissemination of this Memorandum.



DR. ARTURO B. BAYOCOT, CESO III
Regional Director

RE: Distribution and Delivery of Learning Materials and Supplies
Stored from the Regional Warehouse to the Recipient Schools

mjq/proc